

**ACE ACUMEN**

# HEALTH & SAFETY

Students can get involved by volunteering in campus safety programs and initiatives throughout the semester to promote a secure and supportive learning and working environment.



**Contact Us:**



TRI-CAMPUS



[CS@CANADAACUMEN.CA](mailto:CS@CANADAACUMEN.CA)

Ask Us About Our  
AceWalk Program





# SAFETY @ACUMEN

## What is Campus Safety?

Campus safety refers to the measures and practices implemented to ensure a quality learning and working environment, emergency preparedness, physical security, and the overall well-being of our college community.

### Purpose

- To promote safety and protect all persons and property
- To ensure college policies & regulations are being followed
- To ensure staff are trained to respond to emergency situations
- To provide a non-discriminatory and inclusive environment

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## What Different Topics do Campus Safety Workshops/Seminars Cover?

- Emergency Response
- Accident/Incident Investigation
- Accessibility
- Campus Security
- Parking Enforcement
- Compliance
- Medical Insurance
- Mental Health
- Harassment
- Sexual & Physical Violence Prevention
- Substance Abuse
- Personal Safety
- Transit Safety
- Fire Safety
- Online Safety/Privacy
- Scam Awareness
- Inclement Weather



# ST. CLAIR COLLEGE @ ACUMEN

INTERNATIONAL STUDENT MEDICAL AND WELLNESS PLAN

## VIRTUAL HEALTHCARE

Immediate medical appointments with Canadian doctors, at no cost!

- Students are encouraged to use the Virtual Health Care for timely service, no waiting and no out-of-pocket expenses.

## MENTAL HEALTH & WELLNESS - AVAILABLE 24/7

Councilors are available to support you 27/7 with a variety of topics:

- Crisis, Legal, Financial, Transition
- Anxiety, Depression, Homesickness, Relationships, LGBTQ+
- Academic, Time Management, Life Coaching

FOR QUICK ACCESS,  
SCAN THE QR CODE

EXPLORE YOUR OPTIONS AND BENEFITS TODAY  
USING THE WEBSITE AND MOBILE APP



1-888-918-5056

**CONTACT US**

[info@studentvip.ca](mailto:info@studentvip.ca)



Monday - Friday,  
8:30AM to 4:30PM



**I.M. Well**  
StudentVIP



**I.M. Well is a fully featured  
mental health care program.**

**Call for immediate assistance**  
24/7 access to Master level Counsellor

**1-877-55-IMWELL**

**Scan the QR Code for more information**  
Mobile APP available (App Store/Google Play)





# ACEWALK

@acewalk 

## WHAT IS ACEWALK?

**AceWalk** supports all Acumen community members who may feel unsafe or uncomfortable walking through and across campus or to nearby public transit zones alone. We demonstrate a commitment to the safety and well-being of our community by providing a service that is consistent, reliable and supportive.

## PROGRAM GOALS

1. A safe and supportive environment for all staff and students.
2. Enhance personal and community safety awareness.
3. Identify potential risks/hazards and addresses them promptly.
4. Maintain confidentiality and respectful boundaries
5. Improve the Internal Responsibility System (IRS)

## GENERAL INFO

- **Hours of Operation:**
  - Mon - Fri (6:00PM - 10:00PM)
  - Hours are subject to change based on volunteer availability
- **Locations:**
  - Toronto, Brampton, Mississauga

## UPCOMING:

- Booths
- Workshops



EMAIL: [CS@CANADAACUMEN.CA](mailto:CS@CANADAACUMEN.CA)

# VOLUNTEERS NEEDED!

@acewalk 

Acumen is looking for dedicated student volunteers who want to learn valuable leadership skills and on-campus **Canadian Work experience.**



## BENEFITS OF BECOMING AN ACEWAKLK VOLUNTEER:

- A certificate of completion at the end of the program.
- A chance to win a bursary of up to **\$750** towards your studies (Note: Terms and conditions may apply).
- Comprehensive training in areas such as, effective communication, conflict resolution, and emergency response.

TRI-CAMPUS



# ACE ACUMEN PARKING REGISTRATION

SCAN THE QR CODE AT RECEPTION AND  
COMPLETE THE PARKING REQUEST FORM

## HOW TO APPLY?

## BE PREPARED TO PROVIDE THE FOLLOWING INFORMATION

FOR ALL STUDENT PARKING  
INQUIRIES, PLEASE VISIT THE  
RECEPTION DESK

@

**1440 DON MILLS  
ROAD**



- Full Name
- Student ID #
- Ace Acumen College Email
- Phone #
- Program
- Vehicle Lic Plate #
- Make/Model
- Colour
- Parking Pass #
  - You get this from the reception desk.



### Please Note:

While on campus, students are only permitted to park in designated student parking areas.



# Health, Safety, Environment

## Emergency Response

Staff are trained in emergency response procedures and are prepared to manage the following emergencies:

Medical emergency, Fire, Inclement weather, Danger in The Area, or other safety hazards. Refer to Acumen staff for direction and support. You may also find an Emergency Response Quick Reference Guide inside each lab/classroom, Acumen website and on the H&S boards.

## Violence, Harassment and Sexual Misconduct

Serious offences on campus. Acumen works hard to ensure that our college community maintains a right to work and study in a safe and respectful environment.

## Safe Driving on Campus

All vehicles parked on Campus must be registered.

Dangerous/stunt driving, parking violations, loud music, and other disturbances or actions that may jeopardize the safety of oneself and others will result in serious penalties.

## First Aid Kits (R.R.O. 1990 Reg. 1101 Requirements)

Located behind reception desks and student advising stations.

**Note:** Acumen does not provide medicine. For over-the-counter medicine, kindly visit your local pharmacist, walk-in-clinic, or contact StudentVIP for additional support.

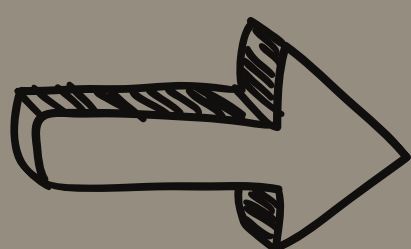




# Health, Safety, Environment

## Here is How You Can Help Us Maintain a Clean & Safe Learning Environment!

- **Make sure your garbage goes into the bin:** Leaving garbage around campus is unacceptable. Garbage bins are located throughout campus and can be found in the halls, classrooms and outside the premises.
- **Clean the space you have used before you leave:** If you are finished eating, do not leave any crumbs or spill liquids on the table. Instead, wipe away any residue in order to maintain a clean eating space.
- **When you use something, put it back or return it:** If you removed College property from its designated location, put it back how you found it and if you borrow supplies from staff, return them.
- **Do not leave your personal belongings around campus:** What happens to your electronics, books, and other school supplies is your responsibility.
- **Reporting any damaged property to staff:** If you notice any safety concerns such as, spills, broken equipment, sharp objects, gas, etc. Immediately report your findings to the nearest available staff member.
- **Student Parking:** Respect the space of neighboring businesses by staying off their property and parking in the designated student parking areas.



Be **Respectful** of our studying environment and  
Be **Mindful** that we share this space with others.



# Health, Safety, Environment

Practicing good hygiene is one of the best ways to protect yourself from bacteria, illness & diseases. It is also important to note, when in a professional environment, your **personal hygiene** can also influence the way you are socially received by the people around you.



Wash and Sanitize your hands regularly throughout the day



Maintain Oral Health & fresh breath



Use deodorants to keep underarms smelling fresh



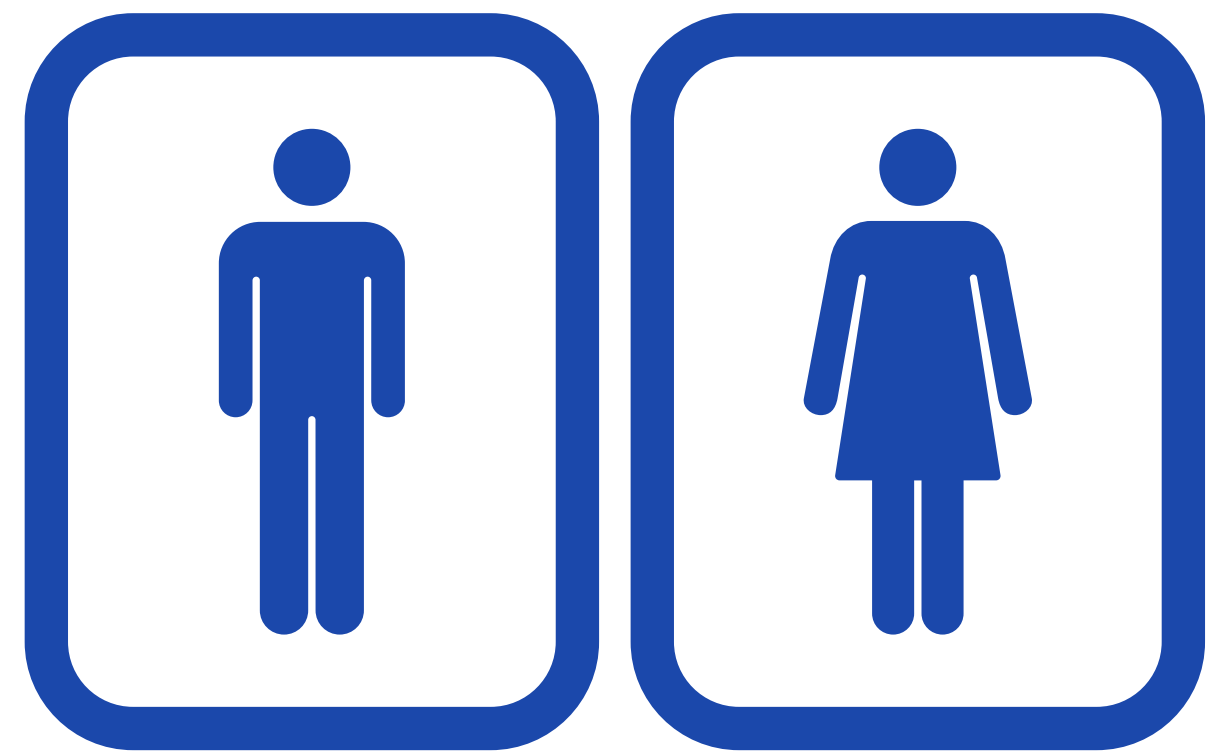
Respect our shared spaces and clean up after yourself when you are finished



When experiencing flu symptoms, practice social distancing, cover your mouth when coughing or stay home if that is an option!



# PUBLIC BATHROOM REMINDERS



Let's be proactive in keeping these spaces clean and safe.

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Take as long as you need,  
but no more than that.  
Other people may need to  
use the bathroom urgently.

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We clean and disinfect this  
bathroom regularly, However,  
it is also your responsibility to  
respect this space and clean  
up after yourself.

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Let us know if you need  
anything, especially if  
you've noticed we've run  
out of tissues, soap or air  
fresheners!

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Help yourself to our  
toiletries, but please don't  
pocket any of them. We  
want to keep this bathroom  
well-stocked with  
necessities.

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Dispose of your trash  
properly, they can't all go  
down the toilet.

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Wash your hands before  
you leave, let's keep ALL  
germs, bacteria, and  
viruses out of the premises.

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*Be **Respectful** of our studying environment and  
Be **Mindful** that we are share this space with others.*



# HOW TO RESPOND TO AN **ACTIVE ATTACKER** SITUATION

**1**

## **RUN/ESCAPE**

If you have the opportunity, run away from the attacker. If the attacker stands between you and an exit, move quickly to safety and find a place to hide.

**2**

## **HIDE**

If you cannot run to safety, make it difficult for the attacker to see, hear or find you. Move quickly but remain calm. If you are in a group, scatter so that you don't make an easy target.

**3**

## **FIGHT/DEFEND**

Despite your attempts to run or hide, you may find yourself face to face with the attacker. Defending yourself is your last resort, but it may also afford you the chance to run or hide.

**4**

## **CALL 911 WHEN IT IS SAFE TO DO SO**

Calling emergency services is the fastest, easiest way to communicate with local fire, police and medical services during an emergency





# ONLINE SAFETY

## SCAMS & SUSPICIOUS LINKS AWARENESS

### I. FRAUD & IDENTITY THEAFT SCAMS

Be cautious of automated phone calls, text messages, and emails claiming to be associated with the **Government of Canada** and requesting your personal information (SIN, Credit Card #, etc.)

### II. HOUSING SCAMS

Finding somewhere safe, affordable, and convenient can be challenging. Unfortunately, landlords know how important student accommodation is and often try to intimidate newcomers into unfavorable agreements.

### III. PRIZE/AWARD SCAMS

Use caution when opening unusual email attachments or text messages declaring that you have won something you know you did not participate in.

### IV. PASSWORD SAFETY

Ensure all passwords, device codes and personal documents are secure. Sensitive information is **NOT** to be shared with your **friends** or **family**.

### VI. WATCH WHAT YOU DOWNLOAD

Some programs and apps carry malware (malicious software) that may try to steal your information. Download content from trusted sites only.



# EMERGENCY GUIDELINES & CONTACTS

## EMERGENCY AND NON-EMERGENCY CONTACT INFORMATION

### **IN THE EVENT OF AN EMERGENCY, CALL 9-1-1**

- *(If you are calling from a college landline Dial 9-911)\**
- POLICE SERVICES
- MEDICAL SERVICES
- FIRE SERVICES

### **FOR NON-EMERGENCY MATTERS:**

1. **TORONTO POLICE:** (416) 808-2222
2. **PEEL REGION POLICE:** (905) 453-3311
3. **CRIME STOPPERS:** 1-800-222-8477 - (For **Anonymous** Reports)
4. **POISON CONTROL:** 1 (800) 268-9017

### **MENTAL HEALTH RESOURCES:**

1. **Kids Help Phone:** 1 (800) 686-6868
2. **Assaulted Women's Helpline:** (416) 863-0511
3. **Victim Services:** (416) 808-7066
4. **Ontario 24/7 Mental Health Support:** 1 (888) 340-1001
5. **Food Insecurity Toronto:** [torontocentralhealthline.ca](http://torontocentralhealthline.ca)
6. **Food Insecurity Peel:** [zzgpeelfoodmap@peelregion.ca](mailto:zzgpeelfoodmap@peelregion.ca)

### **CAMPUS RESOURCES:**

1. **Campus Safety:** [cs@canadaacumen.ca](mailto:cs@canadaacumen.ca)
2. **Mental Health:** [mh.services@canadaacumen.ca](mailto:mh.services@canadaacumen.ca)
3. **ACEWALK Program:** [acwalk@canadaacumen.ca](mailto:acwalk@canadaacumen.ca)
4. **Sexual Violence Prevention:** [svp@stclaircollege.ca](mailto:svp@stclaircollege.ca)



# EMERGENCY GUIDELINES & CONTACTS

## MEDICAL EMERGENCIS, EVACUATIONS AND LOCADOWNS

### MEDICAL EMERGENCIES

- *(If you are calling from a college landline Dial 9-911)\**
- Stay on the phone as long as requested
- Request assistance from bystanders
- Make room around the sick / injured person
- Apply First Aid / CPR as necessary while you wait for assistance
- Staff trained in First Aid & CPR will respond and initiate EMS

### EVACUATIONS

- Follow evacuation routes to exit the building
- Stay calm and avoid running
- Assist individuals with disabilities or those who need help
- Assemble at designated location away from the building

#### ***EVACUATIONS SHOULD BE INITIATED IN THE FOLLOWING CIRCUMSTANCES:***

- Discovery of Fire
- Upon Hearing the Fire Alarm
- Critical Violent Act
- Chemical Spill or Threatening Atmosphere

### LOCKDOWNS

- If you receive an alert, immediately take action (RUN/HIDE/FIGHT)
- If you are in-doors, seek shelter, remain calm, wait for further instruction
- Mute your devices, DO NOT open doors, stay low and out-of-sight
- If safe to do so, contact Emergency Services

#### ***LOCKDOWNS SHOULD BE INITIATED IN THE FOLLOWING CIRCUMSTANCES:***

- Active Threat, Intruder or Criminal Activity in progress
- Inclement Weather or Environmental Hazard
- Civil Unrest/Protests and other security threats

# COMPLIANCE

Our college policies and serve as the foundation of our community. The Code of Student Rights and Responsibilities, reflect the College's intention to respect the rights of students, while also requiring students to adhere to College rules and regulations.



SUBSTANCE  
ABUSE



PARKING &  
SPEEDING



COMPLIANCE  
/ POLICIES



CAMPUS  
SECURITY

## PENALTIES FOR NON-COMPLIANCE

### Immediate Interim Suspension:

- In addition to other penalties, if the safety of other persons or the possibility of further damage to College persons or property is in question.

### Behavioral Contract:

- Placed on a Behavioral Contract with specific conditions and expectations including, but not limited to mandatory counselling.

### Probation:

- In addition to a warning, reprimand or behavioral contract, a student may be placed on a probation period; a breach of which may result in suspension or dismissal.

### Exclusion:

- Immediate exclusion from a particular part of the College (i.e. Labs, classes, rooms, buildings, or programs) for a period of time.

### Restitution:

- Student may be ordered to provide restitution in addition to other penalties where the misconduct involves damage or misappropriation of College property.

### Suspension:

- Involves the suspension from College for a stated period. The suspension may include conditions that must be met before the suspension is fulfilled.

### Dismissal:

- Involves the permanent dismissal of the student from the College. This penalty may contain specific conditions for re-admission.